

Regulations for evaluating progress of the doctoral students in their Individual Research Plans and the status of their doctoral dissertation preparation

1. In accordance with §37 of the Doctoral School of University of Agriculture in Krakow, following the mid-term evaluation, the implementation of the Individual Research Plan (hereinafter referred to as the IRP) and the progress of the doctoral dissertation are assessed.
2. The assessment takes place three times; in spring (semester 6), in February (semester 7), and in June (semester 8).
3. The assessment of a PhD student's progress is based on a submitted report presenting progress in implementing the IRP and the status of the doctoral dissertation's preparation, hereinafter referred to as 'the report'. The Report template is set out in Annex No. 1 to these regulations. The report should be reviewed by the supervisor or supervisors of the doctoral dissertation.
4. The report, prepared in Polish or English and signed by the PhD student and the supervisor or supervisors, must be submitted to the office of the Doctoral School by the end of the month preceding the assessment date specified in point 2.
5. The assessment of the progress in implementing of the IRP and the status of the doctoral dissertation's preparation is conducted by the Committee for the IRP.
6. The report must be accompanied by documentation from the mid-term evaluation (the PhD student's report and evaluation protocol), copies of the IRP, the report from the last evaluation, and documents confirming the PhD student's activity resulting from the IRP, including: the first pages of works published since the previous evaluation, institution decisions on granting a grant, confirmation from the research project manager, confirmation of grant application submission, a patent application number, confirmation of conference, including the type of presentation and the title of the presented work, and documentation of the completion of a domestic or international research internship.

7. The report is evaluated by the Commission. The Chairman of the Commission convenes meetings, determining their dates and locations.
8. A positive assessment is granted under the following conditions :
 - 1) the PhD student has completed the tasks specified in the IRP by the end of the relevant semester.
 - 2) the PhD student has delays in implementing the IRP, but their scientific and publishing activity clearly demonstrate commitment to carrying out research tasks.
9. The Commission determines the final result by preparing a protocol, the template of which is attached as Annex 2 to these regulations. The Commission reports the assessment results as either positive or negative. The evaluation is considered positive if the majority of Commission members vote in favor of a positive opinion.
10. A negative evaluation may serve as the basis for initiating proceedings to remove the PhD student from the list of enrolled students.
11. The Chairman of the Commission presents the final evaluation to the Director of the Doctoral School within 7 days of the last meeting. The Director then presents the final grade to the PhD student and the supervisor or supervisors. The evaluation report is submitted to the relevant discipline council.
12. The PhD student has the right to appeal the assessment result within 30 days of receiving the evaluation.
13. At the request of the Director of the Doctoral School, the Rector appoints a three-person Appeal Committee. The Appeal Committee must make a decision no later than 1 month from the date of submission of the appeal by the PhD student. The decision of the Appeal Committee is final.